

NOTICE OF PUBLIC MEETING & AGENDA

TRAFFIC SAFETY COMMISSION 7:00 PM, Tuesday, November 13, 2012 Public Safety Building (401 E Third Street)

"Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community."

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CONSENT CALENDAR
 - A. Review and approve minutes of October 8, 2012
- V. PUBLIC HEARING:
 - A. TSC-12-017: Consider limited on-street parking or designate No Parking areas for the high-density residential property located at 1103 N Meridian Street.
- VI. NEW BUSINESS
- VII. OLD BUSINESS
 - A. TSC-12-020: Request to eliminate First Street Parking space (yellow curb) next to Bank of America.

VIII. STAFF REPORTS – GENERAL INFORMATION

- Police Update.
- B. Engineering Update.
- IX. ADJOURNMENT Next meeting January 14, 2012

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the City Recorder's office of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than two business days prior to the meeting. To request these arrangements, please contact the City Recorder at (503) 537-1283. For TTY services please dial 711.

POSTED: 11/5/2012

TRAFFIC SAFETY COMMISSION MINUTES

Monday, October 8, 2012, 7:00 PM Public Safety Building, 401 E. Third Street, Newberg

"Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community."

I. CALL MEETING TO ORDER

Chair Neal Klein called the meeting to order at 7:01 PM.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

ROLL CALL III.

Members Present:

Neal Klein, Chair

Karl Birky

Doris Brandt

Dianna Cotter

James Oravetz

Ron Johns

Kari Lawson

Lesley Woodruff, Vice-Chair

Mayor Bob Andrews, Ex-officio

Hannah Kinney, Student Commissioner

Members Absent:

Shannon Eoff (excused)

Staff Present:

Brian Casey, Chief of Police

Mary Newell, Support Services Manager

Paul Chiu, Senior Engineer

Nicole Tannler, Minutes Recorder

Others Present:

Mike Ragsdale

IV. **CONSENT CALENDAR**

1. Review and approve meeting minutes of August 13, 2012.

MOTION #1: Cotter/Brandt to approve the Consent Calendar including the Traffic Safety Commission minutes for August 13, 2012. Motion carried (8 Yes/0 No/1 Absent [Eoff]).

V. **PUBLIC COMMENTS**

Mr. Mike Ragsdale, Newberg Downtown Coalition (NDC) Chair, asked the Commission about adding parking in front of his business. Mr. Ragsdale stated there is a yellow curb that use to be a bus stop and the bus stop has now been moved, so this could possibly add up to three new spaces of parking downtown. He stated the address of his building is 518 East 1st street.

Chair Klein asked if this is something that can be handled by the Traffic Safety Commission (TSC) or will Oregon Department of Transportation (ODOT) need to be involved.

Mr. Paul Chiu, Senior Engineer, answered he believes it is something the City can take care of, but will check with ODOT to make sure.

Mrs. Mary Newell, Support Services Manager, said she knows that the City has created loading zones and we will need to check back in the minutes to see if we decided to paint that for the loading zones.

VI. NEW BUSINESS

ODOT Region 2 Traffic Safety Coordinator Nicole Charlson will provide an update on crash data and child safety seat information.

Ms. Nicole Charlson, ODOT Traffic Safety Coordinator, presented parts of her job is to analyze data and integrate it with the ambulance and crash system. She looks at how trauma occurred in a crash and helps figure how to get ambulances to crash sites faster. She is looking at the Northwest area of the state primarily working with police, fire, and the health department. She stated this year is looking really good and as of the end of August we are down seven percent from 2011 in fatalities and the nation is up nine percent. She stated safety belt use is high here in Oregon at around 97%. Each year in August ODOT does an observation study where someone stands on a corner and looks into cars to see who is wearing their belts accurately. She stated you can tell if the booster seat is installed correctly by where the belt hits them at either the neck or chest and found the use rate for booster seats age four to eight is only 54% and declining. Ms. Charlson reported some of the safety corridors are old and out-dated, so ODOT is trying to get some of the old ones decommissioned. She added there are a lot of accidents in the transition area before work zones and if we park a police car right before the transition zone it helps a lot. Ms. Charlson stated there are two new grants this year and one of them is for distracted driving elements which are phone, passenger, or texting.

Commissioner Brandt asked how long the requirement is for a child to be rear facing. Ms. Charlson responded they have to be both one year and twenty pounds.

Mayor Andrews asked what the regulations are for baby seats with no back seat. Ms. Charlson answered avoid putting them in the front seat and turn off the passenger airbag.

Commissioner Birky asked if the crash reduction is an anomaly. Ms. Charlson replied no, because seat belt rates have gone up and DUII's have gone down.

Commissioner Woodruff asked how to access the grants that ODOT offers. Ms. Charlson said to contact her and there is still time to apply.

VII. OLD BUSINESS

Chair Neal Klein changed the order of Old Business and started with "General discussion regarding Complete Streets".

2. General discussion regarding Complete Streets.

Commissioner Woodruff stated the Newberg Downtown Coalition (NDC) has been working on a program for a Main Street approach to enhance the downtown area. It is similar to the goals on Complete Streets program we have been working on. Key points are changing objective from car focused to people focused, inadequate streets, building correctly, streets benefitting communities, benefits to Newberg, incomplete streets in Newberg, enhance economic competitiveness, and complete streets policies (see official meeting record for PowerPoint).

Mr. Mike Ragsdale, NDC Chair, stated the Main Street Program is a national program to get a lot of tax credits for restoration of buildings. In economic development we need to figure out a way to make retail areas vibrant again and the whole purpose is to revitalize downtown areas. The Bypass recently broke ground and we anticipate the reduction of truck traffic is going to be dramatic. The NDC, in partnership with the Chamber of

Commerce and City, is asking what we can do to transform downtown. The NDC is taking steps to hold community meetings to get people to tell us their vision for downtown. Some want to make First Street a 2-way again and possibly have 2-way on Hancock Street as well. Mr. Ragsdale said he visualizes traffic calming and pedestrian related ideas and wants to work closely with the TSC. He would invite all commissioners to help maximize turnout and would like the Commission represented.

Commissioner Birky stated the Commission has the same kind of vision the NDC has, but would observe not rushing into making it a 2-way street.

Mr. Ragsdale ended stating he is also a member of the Chehalem Park and Recreation District (CPRD) Board and the trail system has not had much input as it relates to the effects of traffic. He believes there needs to be more dialog between the TSC and CPRD.

1. General discussion regarding speed humps

Mr. Paul Chiu, Senior Engineer, presented the staff report (see official meeting packet for full report).

Chair Klein stated he liked the process the City of Portland uses. He would like to have a meeting with the Planning Commission (PC) and City Council (CC) to figure out an application process for speed humps and would like to forward this packet to the PC if everyone is in agreement.

Commissioner Birky said he would like to show a few alternatives to slowing traffic, which are speed bumps, narrow streets, curves in the road, and bulb outs at the corners of streets and hopes other alternatives can be used besides speed bumps and stop signs.

Commissioner Cotter stated matters like this should remain within the community and should not be controlled by the government body. She applauds the Commission for making the decision they did.

Chair Klein stated he likes this because it sets in place a process and outlines what to do to start identifying the problem. He agrees to look at alternative options, but believes this helps eliminate those emotional aspects of it by putting the responsibility on the neighborhood. Chair Klein said he would like the PC to consider issues like these for when new developments go in and is brought up to them.

Commissioner Lawson commented it would be a good idea to have a process like this and should be more generalized for traffic calming to give the commission more leeway to decide what to do.

Chair Klein formed a subcommittee comprised of Commissioner Johns, Commissioner Lawson, and himself.

VIII. STAFF REPORTS - GENERAL INFORMATION

1. Police Update

Chief Casey reported at 4:00PM today there was an unfortunate accident of a one year old being run over and taken by life flight to Emmanuel Hospital in critical condition. A woman in a wheel chair was also hit in front of McDonalds and had to be taken by life flight. The Police Department is getting involved with a high school student giving other students tattoos, which is potentially passing along infections and is a fairly serious offence. There was also a situation where a cat was put down.

2. Engineering Update

Mr. Paul Chiu reported the last several weeks the city has received new pavements on Main, Harrison, Edwards, Meridian, and 9th Streets. We are also working with ODOT on the car street project, which we should have the project out for bid in about a year. City staff has a meeting with ODOT to look into putting sidewalks on East side of Villa Road.

3. Items from Commissioners

Chair Klein stated the grant for ACTS Oregon is due on November 1, 2012, so if you have ideas please email them to him. There will be a meeting on Wednesday, October 10, 2012, at 6PM in the Cultural Center to discuss parking, please attend if you can.

Commissioner Woodruff shared that ODOT is doing an experiment called optical speed bars, which are little lines on the road providing an optical illusion to make you think you are going faster, therefore slowing you down.

IX. ADJOURN TO NEXT MEETING

The meeting adjourned at 8:36 PM.

Approved by the Newberg Traffic Safet	ty Commission this 13 th day of November, 2012.
Nicole Tannler	Neal S. Klein
Minutes Recorder	Traffic Safety Commission Chair



MEMORANDUM

PUBLIC WORKS DEPARTMENT

Engineering Division
P.O. Box 970 • 414 E. First Street • Newberg, Oregon 97132
Tel 503.537.1240 • Fax 503.537.1277

November 2, 2012

To: Newberg Traffic Safety Commission

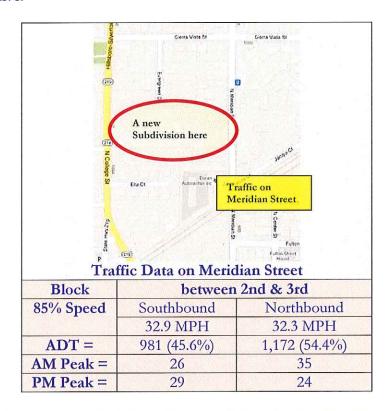
Cc: Jay Harris, PE, City Engineer; Brian Casey, PD Chief; Mary Newell, PD Support Services

Manager

From: Paul Chiu, PE, Senior Engineer

RE: TSC-12-017 \Traffic on Meridian Street north of the Railroad Crossing

Staff collected traffic data on Meridian Street about 200 feet north of the railroad crossing from October 30 through November 2, 2012 in response to the development of Deskins Commons, a proposed residential subdivision on the west side of Meridian Street between Jacqui Court and Sierra Vista Drive.



Vehicle crash data is also pulled from the records for the last five (5) years on this section of Meridian Street and is tabulated on the next page.

Vehicle Crash Data in Last Five (5) Years											
Incident Date	Motor Vehicle Crash	Comment	Injury								
9/22/2008 (Mon) morning	2	Vehicle crash	1								
11/5//2008 (Wed) morning	1	Citation issued	0								
9/9/2009 (Thu) afternoon	1	Vehicle crash	0								

Meridian Street is functionally classified as a Minor Collector. The traffic volume at about 2,000 ADT in both directions is indicative of its functional classification. The traffic in the north direction is, however, about 10% more than its southbound traffic.

The posted speed limit on Meridian Street is 25 MPH. The 85th percentile speed is over 32 MPH in each travel lane (both directions). Speeding appears to be a prevailing issue on this section of Meridian Street according to this latest traffic data. Deployment of a speed trailer or traffic patrol would be recommended at this time.

This traffic data is provided as background information for the traffic hearing upon the proposed residential development. Please contact staff members if you have any questions. Thank you.

TSC-12-017 Meridian Street Volume Data

Description 1: Description 2: Description 3:

Meridian 200' N of RXR

Potential Parking issues (at Deskins Commons) Tuesday, 10/30/2012, 10:00:00 AM - Friday, 11/02/2012, 10:00:00 AM

Site:

Meridian 200' N of RXR

Volume Grand Totals

Average Hourly Volumes

	Average no	uriy volumes	
	South Bound	North Bound	Combined
12:00 AM	2.3	6.0	8.3
1:00 AM	1.7	2.7	4.3
2:00 AM	2.7	2.0	4.7
3:00 AM	5.7	2.7	8.3
4:00 AM	16.3	5.3	21.7
5:00 AM	50.0	12.0	62.0
6:00 AM	75.3	32.7	108.0
7:00 AM	101.0	85.0	186.0
8:00 AM	59.3	41.3	100.7
9:00 AM	51.3	48.7	100.0
10:00 AM	55.0	60.7	115.7
11:00 AM	62.7	78.0	140.7
12:00 PM	57.7	60.7	118.3
1:00 PM	46.3	98.0	144.3
2:00 PM	68.7	114.0	182.7
3:00 PM	67.0	95.0	162.0
4:00 PM	71.7	124.3	196.0
5:00 PM	64.3	91.7	156.0
6:00 PM	38.7	55.7	94.3
7:00 PM	35.3	55.3	90.7
8:00 PM	23.0	42.7	65.7
9:00 PM	18.0	33.0	51.0
10:00 PM	4.3	13.0	17.3
11:00 PM	2.3	11.3	13.7
ADT	980.7	1171.7	2152.3

Study Grand Totals

South Bound	North Bound	Combined
2942	3515	6457
45.6 %	54.4 %	

Potential Parking issues (at Deskins Commons)

70 - < 200 1 0.0%

65 - < 70

60 -< 65 0 0.0%

55 - < 60 < 60 0.0%

%0.0

%0.0

45 - 50 < 50 4 0.1%

40 -< 45 29 1.0%

Study Grand Totals
30 - 35 - < 35 < 40
815 182
27.7% 6.2%

20 -< 25 441 15.0%

0 -< 15 53 1.8%

> Total 2942

> > South Bound

mph

75 mph 0.0 % 0

65 mph 0.0 % 1

55 mph 0.0 %

Speeds Exceeded

Count

Speed Grand Totals South Bound

	65 - 70 -	< 70 < 200	0.0 0.0	0.0 0.0	0.0 0.0	0.0 0.0				0.0 0.0																				
	- 09	ın								0.0																				
	55 -	< 60	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0			
	- 20	< 55	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.3			
	45 -	< 50	0.0	0.0	0.0	0.0	0.0	0.0	0.3	0.3	0.0	0.0	0.0	0.0	0.3	0.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.3			mph hqm hqm
	- 04	< 45	0.0	0.0	0.0	0.0	0.0	0.3	0.7	1.3	1.0	0.0	0.7	1.3	1.3	0.7	0.3	0.3	0.7	0.3	0.0	0.3	0.0	0.3	0.0	0.0	9.7			28.2 5.1 70.3
rerages	35-	< 40	0.0	0.0	0.0	0.3	0.3	2.7	4.7	7.0	4.0	6.7	3.3	5.3	3.0	3.0	5.7	3.7	3.3	2.0	1.3	2.0	0.7	1.3	0.3	0.0	60.7	%	- !	
Hourly Average	30 -	< 35	0.7	0.3	0.3	0.7	4.7	15.7	20.7	32.0	15.0	14.3	14.3	18.0	15.3	14.0	22.0	20.3	20.3	14.3	7.7	8.3	6.7	4.3	1.3	0.3	271.7	85% 90%		Average Minimum Maximum
	25 -	< 30	1.7	1.3	1.7	2.7	6.0	22.7	35.0	46.3	29.7	16.0	22.7	26.7	24.3	15.7	25.0	31.7	31.0	34.0	13.7	18.0	6.7	10.0	2.0	2.0	429.3	20% 85		
	20 -	< 25	0.0	0.0	0.0	1.7	5.0	0.9	11.3	11.0	9.3	8.7	10.0	6.3	6.7	8.3	10.3	7.3	13.3	11.0	11.3	4.0	3.3	1.3	0.7	0.0	147.0	15% 5		23.4 - 33.4 2166 (73.6 %)
	15 -	< 20	0.0	0.0	0.3	0.3	0.3	2.0	2.0	2.3	0.0	3.0	3.3	2.0	6.3	3.7	3.0	1.3	2.7	2.7	3.3	2.3	1.3	0.3	0.0	0.0	42.7	10%	22.1	2166
	- 0	< 15	0.0	0.0	0.3	0.0	0.0	0.7	0.7	0.7	0.3	2.7	0.7	3.0	0.3	1.0	1.7	2.3	0.0	0.0	1.3	0.3	1.3	0.3	0.0	0.0	17.7			
		Total	2.3	1.7	2.7	5.7	16.3	50.0	75.3	101.0	59.3	51.3	55.0	62.7	57.7	46.3	68.7	67.0	71.7	64.3	38.7	35.3	23.0	18.0	4.3	2.3	980.7	eeds		Speed
	hdm		12:00 AM	1:00 AM	2:00 AM	3:00 AM	4:00 AM	5:00 AM	6:00 AM	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM	8:00 PM	9:00 PM	10:00 PM	11:00 PM	ADT	Percentile Speeds	(mbh)	10 mph Pace Speed Number in Pace

TSC-12-017 Meridian Street Speed Data

Potential Parking issues (at Deskins Commons)

Speed Grand Totals North Bound	
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Speed Grand Totals Combined

	70 -	< 200	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.7
	- 29	< 70	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	- 09	< 65	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	- 22	× 60	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	- 05	< 55	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.3
	- 45	< 50	0.0	0.0	0.0	0.0	0.0	0.0	0.3	0.3	0.3	0.0	0.0	0.0	0.3	0.0	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0
	- 04	< 45	0.0	0.0	0.0	0.0	0.0	0.3	1.0	2.0	1.0	0.0	0.7	2.0	2.0	1.3	1.3	2.0	1.0	0.7	0.0	0.3	0.3	0.3	0.3	0.0	16.7
verages	35 -	< 40	0.0	0.0	0.0	0.7	0.3	3.7	5.7	12.7	5.3	10.0	7.0	7.7	7.7	8.7	13.0	9.0	8.0	6.7	3.0	4.0	2.0	1.3	1.0	0.7	118.0
Hourly A	30 -	< 35	2.7	1.0	1.7	1.7	6.0	19.3	28.3	26.0	22.7	29.3	29.0	39.0	27.3	36.3	52.7	49.3	51.7	30.0	18.0	18.0	17.0	11.0	5.3	4.0	557.3
	- 52	< 30	3.3	2.3	2.0	3.3	8.7	27.0	50.3	89.3	45.7	34.0	45.3	63.3	52.0	52.0	72.7	66.3	96.0	7.77	35.7	46.3	30.0	30.0	7.3	6.7	947.3
	- 02	< 25	2.0	0.7	0.3	2.3	6.3	8.7	15.7	20.3	24.3	19.7	24.0	20.3	17.3	34.3	33.3	25.0	31.3	34.0	27.7	16.7	10.3	5.7	2.7	1.7	384.7
	15 -	< 20	0.3	0.3	0.3	0.3	0.3	2.3	2.0	4.3	0.7	4.0	7.7	2.0	10.3	9.7	6.3	7.7	6.7	5.7	7.0	4.7	4.0	2.3	0.7	0.7	96.3
	- 0	< 15	0.0	0.0	0.3	0.0	0.0	0.7	1.7	1.0	0.7	3.0	2.0	3.3	1.3	2.0	2.3	2.7	0.7	1.3	3.0	0.7	2.0	0.3	0.0	0.0	29.0
		Total	8.3	4.3	4.7	8.3	21.7	62.0	108.0	186.0	100.7	100.0	115.7	140.7	118.3	144.3	182.7	162.0	196.0	156.0	94.3	90.7	65.7	51.0	17.3	13.7	2152.3
	mph		12:00 AM	1:00 AM	2:00 AM	3:00 AM	4:00 AM	5:00 AM	6:00 AM	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM	8:00 PM	9:00 PM	10:00 PM	11:00 PM	ADT

	- 02	< 200	H	%0.0	H	%0.0	7	%0.0
	- 69	< 70	٥	%0.0	0	0.0%	0	%0.0
	- 09	< 65	0	%0.0	0	%0.0	0	%0.0
	- 22	> 60	0	%0.0	0	%0.0	0	0.0%
	- 20	< 55	Н	%0.0	0	%0.0	н	0.0%
	45 -	< 50	4	0.1%	7	0.1%	9	0.1%
	- 04	< 45	29	1.0%	21	%9.0	20	0.8%
-							354	
Study Gra	30 -	< 35	815	27.7%	857	24.4%	1672	25.9%
	25 -	> 30	1288	43.8%	1554	44.2%	2842	44.0%
	- 02	< 25	441	15.0%	713	20.3%	1154	17.9%
	15-	< 20	128	4.4%	161	4.6%	289	4.5%
	- 0	< 15	53	1.8%	34	1.0%	87	1.3%
		Total	2942		3515		6457	
	hdm		South Bound		North Bound		Combined	

28.0 mph 5.1 mph 80.6 mph

Average Minimum Maximum

23.2 - 33.2 4703 (72.8 %)

10 mph Pace Speed Number in Pace 75 mph 0.0 % 1

65 mph 0.0 % 2

55 mph 0.0 % 2

Speeds Exceeded

Count

33.8

85% 32.6

50%

15% 23.2

10% 21.9

Percentile Speeds



October 26, 2012

Dear Property Owner:

RE: Public Hearing on limiting on-street or no parking on N Meridian (File #TSC-12-017)

The Traffic Safety Commission (TSC) at their meeting on November 13, 2012, will receive public comments to consider

Limited on-street parking or designate No-parking areas for the high-density residential property located at 1103 N Meridian Street.

You are notified as an adjacent neighborhood property owner to provide comments on this consideration. Traffic Safety Commission may reach a decision on this subject matter and provide a 14-day comment period should a traffic decision be made at this meeting. You may provide comments by mailing them to:

Newberg Traffic Safety Commission P.O. Box 970, 401 E. Third Street Newberg, OR 97132

As part of Design Review approval, the Newberg Planning Commission directed the Newberg Traffic Safety Commission to consider Meridian Street and whether to limit on-street parking or designate no-parking areas. The review was to occur in conjunction with design review for the future housing project. The review is also to involve the Yamhill County Transit Area and investigate the possibilities of placing a bus stop along the street, both to provide services to the area and to limit parking near driveways.

Please call (503) 537-1221 if you have questions or require additional information. Thank you.

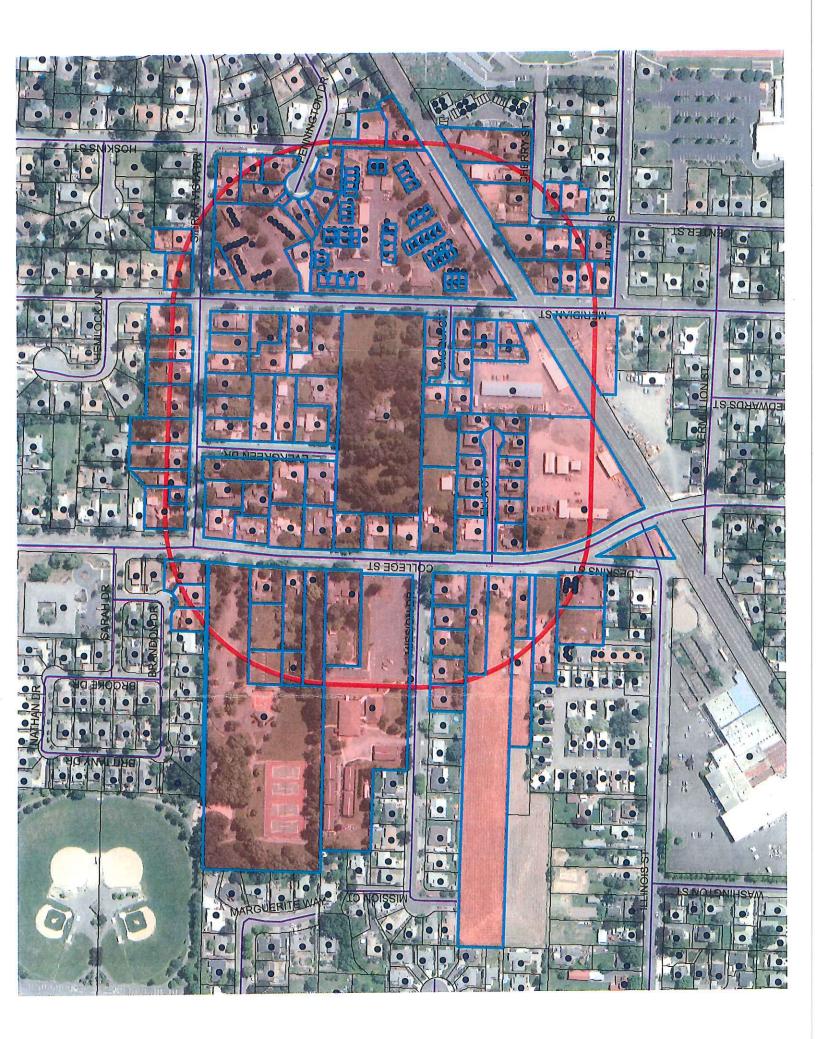
Sincerely,

Mary Newell

Newberg Traffic Safety Commission

Enclosure

Cc: Newberg Public Works





MEMORANDUM

PUBLIC WORKS DEPARTMENT

Engineering Division

P.O. Box 970 • 414 E. First Street • Newberg, Oregon 97132 Tel 503.537.1240 • Fax 503.537.1277

November 2, 2012

To: Newberg Traffic Safety Commission

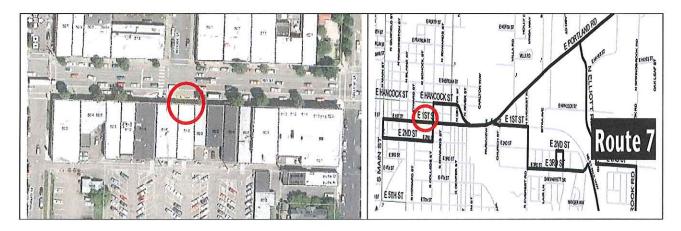
Cc: Jay Harris, PE, City Engineer; Brian Casey, PD Chief; Mary Newell, PD Support Services

Manager

From: Paul Chiu, PE, Senior Engineer

RE: TSC-12-020 \Yellow curb parking space at 518 East First Street

At the Traffic Safety Commission (TSC) meeting on October 8, 2012, a question was raised regarding a parking space with yellow curb in front of a local Bank of America branch office at 518 East First Street in Newberg (between City Hall and College Street). See the circles on the maps below for its location.



TSC minutes from January 1997 indicated that the yellow zone in front of the bank was approved at that meeting. See next page for excerpts of the minutes.

Staff contacted Mike Barn at Yamhill County Transit Area (YCTA) to find out if this location is still in use. Mr. Barn replied that their buses still pick up and drop off passengers at this location on Bus Route number 7. Therefore, this parking space is still a designated 15 minute parking space and should continue to serve as an active bus stop location. Please contact staff members if you have any questions. Thank you.

Excerpts of minutes from January 1997 TSC meeting (for TSC-12-020 discussion)

IV. NEW BUSINESS:

B) Consider designating two parking spaces immediately to the east of the fire hydrant in the 600 block of First Street as 15 minute parking only

Lynette Nelson, Bank of America, explained that the YAMCO bus stop, a fire hydrant, and long term parking of vehicles on First Street restricts the amount of parking available for their business. This results in numerous complaints from customers over the lack of adequate parking, especially for the customer wishing to make a transaction which requires only a short period of time. She requested that the two spaces east of the fire hydrant be designated as 15 minute parking.

Dick Meyer noted that Well Fargo Bank located directly across the street has one 15minute zone.

Ms. Nelson indicated she was willing to compromise and go with one space.

Doris Brandt suggested one space be designated as 15-minute parking and see if that resolves the parking problem. Larry Anderson expressed concern that the short-term parking might adversely affect other businesses adjacent to the bank and consider getting some feedback for neighboring businesses. Discussion moved to what is action is admissible by the Traffic Safety ordinance.

Motion: Brandt/Fisher to allow one 15-minute drop off parking space directly in front of the business and directed Staff to make the changes as soon as possible. Motion carried unanimously.